

## Guidelines for Applying for ICAM workshops

*Note: for the discussion below, “junior scientist” refers to any undergraduate, graduate student, or postdoc within 5 years of their PhD who does not have a tenure track academic appointment or similar staff position.*

- ICAM will only consider workshop support for novel workshops at the cutting edge of research on emergent phenomena in soft, quantum, or biological matter or novel materials for sustainable energy. Support for workshops that are more than the second in a series will only be considered if there is a demonstrable novel aspect to either the entire meeting or a symposium within the meeting.
- Strong preference will be given to those workshops that might not happen without ICAM support.
- The workshop must include at least **one** organizer from an ICAM branch, preferably one from [the ICAM SSC](#)
- The maximum support for an ICAM workshop is **\$35000 US** – the workshop application should include a description of other support.
- The primary funding for ICAM workshops is from the US NSF and accordingly, for a workshop held outside the US, **most should be spent for travel of US based senior scientists (about 1/3) and junior scientists (about 2/3)**. Some amount can be used to support up to 2-3 junior scientists from emerging nations.
- For ICAM sponsored workshops within the US, a significant fraction of the support must be used for bringing in scientists from abroad.
- ICAM supported workshops must obey the Frauenfelder rules (at least 50% of the time for discussion) and in the proposal they must describe how they will implement this.
- ICAM supported workshops must integrate junior scientists into the program so they are fully participatory and in the proposal they must describe how they will implement this.
- ICAM workshops must make a strong effort to reach out to women and groups underrepresented in science and applications must describe a plan how they will do this.
- ICAM workshops will receive more favorable consideration if the proposal spells out the candidate “Gateways to Emergent Behavior “—the organizing concepts-- that will be examined during the workshop
- ICAM workshops will receive more favorable consideration if they include a program of public engagement/outreach.
- ICAM workshops must make use of ICAM cameras or the equivalent for taping lectures/discussions and archiving on the ICAMVID Scivee.tv channel (a [how-to](#) is posted on the ICAM website). Exceptions may be granted if good archiving systems are in place at the site or if the participants require non-archival lectures.
- ICAM workshops can make use of the Adobe Connect system for live webcasting of the workshop.
- **Please include a brief budget which summarizes the use of requested ICAM funds and any non-ICAM support for the workshop.**

## **Guidelines for ICAM Block Travel Award Grants**

- For workshops which are in areas of science relevant to ICAM but which will do not meet the criteria for full ICAM workshop support, block travel awards for junior scientists are available.
- Block travel awards are limited to \$10000 maximum per workshop. If a block award is granted, no individual travel awards will be given to that workshop.
- For workshops outside the US,, the award can be used to support travel mostly by US based junior scientists and up to 10% for junior scientists from emerging nations.
- For workshops within the US most of the award must be used to support junior scientists from outside the US.
- The proposal must have a plan for integrating junior scientists into the workshop.
- Workshop organizers may optionally use the ICAM lecture archiving and webcasting services.